



If you would like to be considered to return to work seasonal part-time at Hubb's Farm this year, please follow the below steps:

Complete and get the following forms to Tammy:

As soon as possible. This will help me determine the number of new staff I will be looking.

1. Returning Staff Info Sheet
2. 2018 Staff Availability Form

I will provide these forms to you once I get the forms listed above.

3. Authorization Agreement for Automatic Deposits along with a voided check
4. W-4
5. NC-4
6. Employment Eligibility Verification
7. Background Check Authorization
8. Parent/Guardian Consent for Minor Background Check (if under 18)
9. Copy of your driver's license

The above forms are attached. All these forms need to be completed this year, even if you completed them in the past. You can email to info@hubbsfarmnc.com, please include the following in the comments, "**2018 Returning Staff Forms**" You may drop them off at the office, but please call or text to make sure we are available.

Thanks again for your interest in Hubb's Farm and we look forward to seeing you.

John and Tammy Peterson

HUBB'S FARM

10444 N US421, Clinton, NC 28328

www.hubbsfarmnc.com

Email: info@hubbsfarmnc.com

Returning Staff Info Sheet

Today's Date _____

What year(s) did you work at Hubb's?

2008 2009 2010 2011 2012 2013 2014 2015 2016 2017

What did you like most? _____

What did you like least? _____

PERSONAL INFORMATION:

First Name _____ Last Name _____

Email address: _____ (Will need email to receive schedule)

Street Address _____

City, State, Zip Code _____

Primary Contact Phone # _____ is this a cell _____ landline _____

Is this phone available for text messaging? _____

Date of Birth _____ Social Security # _____

Are you legally eligible to work in the United States? Yes _____ No _____

Have you ever been convicted of a crime? Yes _____ No _____

If yes, please explain

Do you have your own transportation? Yes _____ No _____

Information about you that has changed from 2017 that would be helpful for us to know:

MAKE SURE TO COMPLETE THE 2018 STAFF AVAILABILITY SHEET

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

By signing below, you understand that this is a temporary, seasonal position.

Signature _____

Date _____

For office use:
